



DSJ Awards Policy

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1. Document Amendment History

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2. Purpose

The purpose of this SOP is to ensure that all staff, learners and parents are aware of the criteria for awarding scrolls and full colours for Grade 5 to 12 learners at the DSJ.

3. Scope

This document along with the Annexure 1 includes all guidelines pertaining to the awarding of scrolls and full colours.

4. Responsibilities

The responsibility lays with the members of the awards committee as set out in this document. The Deputy Principal will chair all meetings of the committee.

5. Abbreviations

DSJ – Deutsche Internationale Schule Johannesburg also referred to as ‘the school’.

6. User rules

DSJ AWARDS POLICY

At the DSJ, we believe in motivating our learners to rise beyond their own expectations in the academic, cultural and sports arenas. To this end, learners who are worthy ambassadors of the school will be rewarded for their participation and/or outstanding performance in these areas.

1. CATEGORIES OF AWARDS

The intention of scrolls at the DSJ is to reward not only outstanding achievements but also dedication, commitment and team spirit.

1.1 Academic Awards

- 1.1.1 Any learner from Grades 5 to 12 who has achieved an average of 80% in a half year will receive a **certificate** in recognition for his/her academic achievement. Should the sports mark lead to the average mark dropping below 80%, it shall be excluded from the calculation of the overall mark. A prerequisite is that the learner must have a mark above 40% in Sport.
- 1.1.2 A learner who has achieved an average of 80% or more for 4 half years in Grades 5 to 7 will be awarded a **Junior Academic scroll**. The Academic Achievements attained in Grades 5 to 7 do not accumulate towards further academic awards after Grade 7.
- 1.1.3 A learner who has achieved an average of 80% or more for 4 half years in Grades 8 to 12 will be awarded a **Senior Academic scroll**.
- 1.1.4 A learner who has achieved an average of 80% or more for 6 half years in Grades 8 to 12 will be awarded **Academic Full-Colours**.

1.2 Extra-Curricular Awards

- 1.2.1 Any student from Grades 5-12 who participates in any extra-curricular activity offered by the school and commits him/herself to such activity for the duration of ONE academic year or for the duration of the season (where applicable), shall receive a remark in the half-yearly



report. It remains the responsibility of the coach to forward the confirmation of participation to the Extramural Coordinator three weeks before the end of each semester.

- 1.2.2 Any student from Grades 5-12 who represents the school through an extra-curricular activity offered by the school and commits him/herself to such activity for the continuous duration of three academic years, shall receive a scroll in reward for his/her participation.
- 1.2.3 Full colours will be awarded for extra-curricular excellence (see Annexure 1).
- 1.2.4 We encourage excellence not only within but also outside our school. Extraordinary performances and achievements from Grade 5 to 12 shall be rewarded by means of scrolls or full colours.
 - 1.2.4.1 A scroll will be awarded for provincial, regional or equivalent¹ **participation** in a tournament, competition or championships for which the learner was selected.
 - 1.2.4.2 Full colours will be awarded for participation in a national team representing South Africa through a recognised sporting body. Full colours will also be awarded for participation in a provincial or regional team for 3 years.
 - 1.2.4.3 These awards are at the discretion of the awards committee who will convene quarterly to discuss such applications.
 - 1.2.4.4 The committee will meet once a term in order to finalise awards to be made at the final assembly of that term.
 - 1.2.4.5 Only applications for awards pertaining to achievements in the last twelve months will be accepted.
 - 1.2.4.6 National, provincial or regional participation will only be recognised if there is a recognised organising body for the activity and if participation is restricted by a selection or qualification process.

1.3 Service awards

Commitment to the school outside of sporting, academic and cultural fields will be awarded by means of a service scroll. (See annexure 1)

1.4 Honours Awards

Honours Blazers will be awarded to any student who has received TWO or more full colours awards from two different areas as shown on Annexure 1.

2. THE AWARDING PROCESS

- 2.1 All applications for awards rewarding extra-curricular activities not offered by the school must be accompanied by official written proof. Such proof must be certified by an official organisation. A template for applications is available on the school website.
- 2.2 All awards will be considered in accordance with the DSJ Awards Policy and at the discretion of an awards committee. This committee shall consist of 2 teachers, the extramural coordinator and the deputy principal. When so required
- 2.3 , the respective Head of Department may be consulted.

¹ The selection division depends on the sporting code. _Selection division refers to regional, provincial or national.



- 2.4 A pupil can only be awarded one of a particular scroll, except for the disciplines where 'junior' and 'senior' scrolls are awarded. Should he/she meet the criteria more than once, then it will be mentioned in assembly and a certificate will be given and not an additional scroll.
- 2.5 Scrolls are awarded in the course of the academic year during an assembly. Priority will be given to the sporting codes that completed their season in that quarter.
- 2.6 Decisions made for awards not mentioned or which find no comparable criteria in this policy are at the sole discretion of the awards committee.
- 2.7 Awards can be retracted at the discretion of school management on the recommendation of the awards committee because of a breach of school rules or the code of conduct.

3. APPEARANCE OF SCROLLS AND COLOURS

- 3.1 Scrolls, full colours and honours blazers will take the following form:
 - 3.1.1 A scroll is a fabric badge to be sewn onto a school blazer or jersey denoting the area for which it was obtained.
 - 3.1.2 Full colours take the form of a standard blazer, paid for by the learners, with a special yellow braiding which is paid for by the school.
 - 3.1.3 Honours blazers are white in colour with a burgundy and gold braiding and will be paid for by the school.

4. COSTS

- 4.1 The costs of certificates, scrolls, braiding and honours blazers are covered by the school once off.
- 4.2 Replacement scrolls and replacement honours blazers must be purchased from the school.

Voted in at the Plenary Staff Meeting 5.5.2015

Policy reviewed: 22 May 2023

Signature: _____

T. Bachmeier

Principal